

# EUSPR 2025 ABSTRACT SUBMISSION: STEP-BY-STEP GUIDE

## 1. Create your Indico account

Visit <https://conference.euspr.org/event/1/>. Click on “**Submit new abstract**” and create your Indico account. See images below:

The screenshot shows the EUSPR 2025 conference website. At the top left is the EUSPR logo (European Society for Prevention Research) and the event title: "16th EUSPR Conference and Members' Meeting". Below this, the dates "23–26 Sept 2025" and location "Charité Campus Mitte, Europe/Berlin timezone" are listed. A search bar is visible on the right. On the left, there is a navigation menu with "Overview", "Scientific Programme", "Call for Abstracts", and "Contact". The main content area contains a message to colleagues, details about the conference format (two-and-a-half-day), venue (Charité - Universitätsmedizin Berlin), and goal. A yellow arrow points to the "Submit new abstract" button in the bottom right corner of the main content area. Below the main content, there is a summary box with the text: "The call for abstracts is open. You can submit an abstract for reviewing." and a "Submit new abstract" button.

The screenshot shows the Indico login page. At the top is the Indico logo. Below it are two input fields for "Username" and "Password". A link "Forgot my password" is located below the password field. A "Login with Indico" button is centered below the fields. Below the button, the text reads: "If you do not have an Indico account yet, you can [create one here](#)." A yellow arrow points to the "create one here" link. At the bottom left, there is a "Back" link.

2. **Verify your email.** Check your inbox for a confirmation email from Indico. Click the verification link to activate your account which is sent to your email:

[Indico] Verify your email >



Conference Management

para mi ▾

Dear user,

You started the Indico profile creation process. To continue, you need to verify that [REDACTED] is indeed your email address.

Please click the following link to continue the registration process:

<https://conference.euspr.org/register/?token=ImpvZWxsYWFudXBvbEBnbWFpbC5jb20i.Z9gd6Q.VswTONaHslz8wEnjYCeCKYzi-Ec>

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Indico :: Email Notifier

<https://conference.euspr.org/>

3. **Submit your abstract.** Once your account is verified and you are logged in Indico, you can submit your abstract for EUSPR 2025.

Contribution type	Sections to complete in the abstract submission platform in Indico
Pre-conference workshop	<ol style="list-style-type: none"> <li>Title</li> <li>Content (please follow the <a href="#">template</a> provided in this document)</li> <li>Authors. Please specify co-authors and speaker/presenter</li> <li>Please select the contribution type, in this case: Pre-conference workshop</li> <li><b>No need to attach any documents</b></li> <li>Please select one track or topic</li> <li>Please specify any conflict of interests</li> <li>Click on “Submit”</li> </ol>
Symposium	<ol style="list-style-type: none"> <li>Title</li> <li>Content (please follow the <a href="#">template</a> provided in this document. Include the <b>description of the symposium</b>)</li> <li>Authors. Please specify co-authors and speaker/presenter</li> <li>Please select the contribution type, in this case: Symposium</li> <li><b>Please attach in a Word document, all the abstracts related to this symposium.</b></li> <li>Please select one track or topic</li> <li>Please specify any conflict of interests</li> <li><b>Please make sure you have included as an attachment all the abstracts related to the Symposium</b></li> <li>Click on “Submit”</li> </ol>
Oral communication / E-poster / Campfire	<ol style="list-style-type: none"> <li>Title</li> <li>Content (please follow the <a href="#">template</a> provided in this document)</li> <li>Authors. Please specify co-authors and speaker/presenter</li> <li>Please select the contribution type</li> <li><b>No need to attach any documents</b></li> <li>Please select one track or topic. <b>If you are an Early Career, please mark “Early Career Presentation” or “Early Career E-poster”</b></li> <li>Please specify any conflict of interests</li> <li>Click on “Submit”</li> </ol>

## Submit new abstract



Please don't forget to read the [submission instructions](#) before submitting an abstract.

Title \*

Content \*

You can use [Markdown](#) and [LaTeX](#) math formulae.

Authors \* There are no authors

Add myself Add from search Enter manually

Contribution type \* No type selected

Comments

Attachments

- Tracks \* **Early Career Session**
- Early Career Presentation
  - Early Career E-Poster
- Topic
- Digital Interventions in Prevention
  - Prevention Methodology
  - Alcohol Use
  - Aggressive Behaviour
  - Community Health
  - Adolescents and Risky Behaviours
  - Child and Youth Wellbeing
  - Substance Use Prevention
  - Climate Change and Health Promotion
  - Participatory Action with Youth
  - Participatory Research and Practice
  - Mental Health
  - Diet and Nutrition
  - Gambling
  - Other

Conflict of interest \*

Please indicate any potential conflict of interest. This may include industry sponsorship (e.g., <https://pmc.ncbi.nlm.nih.gov/articles/PMC4596167/>).

Submit

Cancel

#### 4. How to edit your own abstract (this is possible while the call for abstracts is open):

Please login to your account at <https://conference.euspr.org/event/1/abstracts/>, go to “My abstracts”, and click on **pencil icon** to edit:


The call for abstracts is open  
You can submit an abstract for reviewing.

[Submit new abstract](#)

**My abstracts**

1/1 Enter #id or search string

4.test  
Last modified: 17 Mar 2025  
Submitted  
test



European Society for  
Prevention Research  
**16th EUSPR Conference and Members' Meeting**

23-26 Sept 2025  
Charité Campus Mitte  
Europe/Berlin timezone


Enter your search term

Overview  
Scientific Programme  
Call for Abstracts  
Contact  
conference@euspr.org

Call for Abstracts

test #4


Submitted [redacted] submitted this e-poster  
For track: Early Career Session: Early Ca...

Withdraw 

test Author: [redacted]

#### 5. How to withdraw your own abstract

Please login to your account at <https://conference.euspr.org/event/1/abstracts/>, go to “My abstracts”, and click the “**Withdraw**” button:



European Society for  
Prevention Research  
**16th EUSPR Conference and Members' Meeting**

23-26 Sept 2025  
Charité Campus Mitte  
Europe/Berlin timezone


Enter your search term

Overview  
Scientific Programme  
Call for Abstracts  
Contact  
conference@euspr.org

Call for Abstracts

test #4

Submitted [redacted] submitted this e-poster  
For track: Early Career Session: Early Ca...

Withdraw 

test Author: [redacted]

## TEMPLATES FOR EUSPR CONFERENCE SUBMISSIONS:

These templates can be used to prepare the abstracts for online submission. The interface of the online submission tool will provide instructions for the submission process, but we recommend preparing a structured abstract beforehand.

**IMPORTANT:** Abstracts that do not adhere to the proposed structure may be rejected.

### Pre-Conference Workshop

**Title of the workshop:** Creating templates for the EUSPR conference

**Pre-conference workshop facilitator(s):** Samuel Tomczyk<sup>1</sup>, Joella Anupol<sup>2</sup>

**Affiliation(s):** <sup>1</sup>University of Greifswald, <sup>2</sup>University of the Balearic Islands

**Contact details:** [email@email.com](mailto:email@email.com)

#### Main text (250-300 words)

**Background:** A brief description of the background and the key aims of the workshop.

**Methods:** A brief description of the methods used (e.g., group discussions).

**Results:** A brief description of the expected findings.

**Discussion:** A brief discussion of the implications for prevention science and practice.

#### Other information

**Duration:** Please specify if it is a half-day (3 hours) or a full-day workshop (6 hours). Please note that coffee breaks and a lunch break will be scheduled during the day and the workshop must adjust to them.

**Materials:** Please indicate if participants are supposed to bring specific materials (e.g., prepare abstracts) to the workshop and which materials you need to conduct the workshop (e.g., cards, pens, pins) so we can discuss this ahead of time.

**Conflict of interest:** Please indicate any potential conflict of interest. This may include industry sponsorship (e.g., <https://pmc.ncbi.nlm.nih.gov/articles/PMC4596167/>).

## Symposium

***A collection of minimum 4 oral communications (=1h session) and a maximum of 6 oral communications (=1.5h session) with a common theme.***

**Title of the symposium:** Template for the EUSPR conference symposium

**Symposium chair (one person):** Joella Anupol<sup>1</sup>

**Affiliation(s):** <sup>1</sup>University of the Balearic Islands

**Presenter/Corresponding author:** Joella Anupol

**Discussant (optional):** Samuel Tomczyk

**Contact details:** [email@email.com](mailto:email@email.com)

Main text (250-300 words)

**Description of the symposium:**

Brief introduction of the symposium, background, aims, and overview of the presentations and their connection to the symposium theme.

**And for each presentation included in the symposium:** please provide a structured abstract following the description of the symposium.

**Title:** Template for the EUSPR conference

**Authors (with titles):** Dr. Samuel Tomczyk<sup>1</sup>, Joella Anupol<sup>2</sup>

**Affiliation(s):** <sup>1</sup>University of Greifswald, <sup>2</sup>University of the Balearic Islands

**Presenter/Corresponding author:** Samuel Tomczyk

**Contact details:** [email@email.com](mailto:email@email.com)

Main text (250-300 words)

**Background:** A brief description of the theoretical and empirical background and the key aims of the submission.

**Methods:** A brief description of the methods used (e.g., qualitative, quantitative methods).

**Results:** A brief description of the main findings.

**Discussion:** A brief discussion of the main findings, challenges, and implications for prevention research, practice and/or policy.

Other information

**Conflict of interest:** Please indicate any potential conflict of interest. This may include industry sponsorship (e.g., <https://pmc.ncbi.nlm.nih.gov/articles/PMC4596167/>).

## Oral communication / E-poster / Campfire

**Title:** Template for the EUSPR conference

**Authors (with titles):** Dr. Samuel Tomczyk<sup>1</sup>, Joella Anupol<sup>2</sup>

**Affiliation(s):** <sup>1</sup>University of Greifswald, <sup>2</sup>University of the Balearic Islands

**Presenter/Corresponding author:** Samuel Tomczyk

**Contact details:** [email@email.com](mailto:email@email.com)

### Main text (250-300 words)

**Background:** A brief description of the theoretical and empirical background and the key aims of the submission.

**Methods:** A brief description of the methods used (e.g., qualitative, quantitative methods).

**Results:** A brief description of the main findings.

**Discussion:** A brief discussion of the main findings, challenges, and implications for prevention research, practice and/or policy.

### Other information

**Conflict of interest:** Please indicate any potential conflict of interest. This may include industry sponsorship (e.g., <https://pmc.ncbi.nlm.nih.gov/articles/PMC4596167/>).