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## EUSPR 2018



#EUSPR18

### Joining instructions

All the information you need is likely to be on our Conference website:

<http://euspr.org/euspr2018/>

EUSPR contact number in Lisbon (cell phone): +44 7841 330441 (English) – please only use if absolutely necessary

EUSPR contact email address: [office@euspr.org](mailto:office@euspr.org)

We hope you will never need it, but the national emergency number for Portuguese police, ambulance, and fire service is 112

Travelling to Lisbon and airport transfers: <http://euspr.org/euspr2018-travel/>

#### A note on airport transfers:

Lisbon is a safe and friendly city, but like many cities, sometimes visitors can unexpectedly pay more than locals for taxis from the airport. If you have enough time, and not too much luggage, then the [Metro](#) or [Aerobus](#) are convenient modes of transport (please see the Travel link above). If you decide to get a taxi then we would recommend avoiding the taxi queues at Arrivals, and instead walking to the Departures drop-off area and getting a taxi from there, or using a service like Uber, which will also pick you up from Departures.

Joining instructions for the pre-conference workshops have been sent separately

**The conference opening is being held on 24/10/18 at 17:30 at Lisbon City Hall, Praça do Município, 1100-038 Lisboa, Portugal**

Google map link: <https://goo.gl/maps/3EQonJByXND2>



**Conference Registration is between 0800-0900 on 25/10/18 and is being held at the EMSA-EMCDDA Conference Centre. The scientific programme begins at 0900**

**Plenary and Parallel Sessions are being held in the EMSA-EMCDDA Conference Centre, and the EMCDDA buildings (same campus). Please see your programme for details**

**EMSA-EMCDDA Conference Centre, Cais do Sodré, 1249-206 Lisboa, Portugal**

<http://emsa.europa.eu/contacts/getting-there.html>

Google map Link: <https://goo.gl/maps/5qFW5rxsMJJ2>





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## Notes and information

- **Please note that to reduce our environmental footprint, no bottled water will be provided in rooms. There are water dispensers throughout the venues, and refillable EMCDDA water bottles will be available for delegates who do not have their own.**
- According to long-range forecasts the weather in Lisbon will be mixed (~24 degrees C) with a small probability of light rain, so please remember to bring a coat just in case it does rain.
- The **scientific programme** of the conference opens on the 25<sup>th</sup> October at 08:00 for registration, with the proceedings starting promptly at 09:00.
- The conference closes with our final plenary talk, and prizegiving. We expect the conference to end at around 18:00 on the 26<sup>th</sup> October.
- For those colleagues attending the **EUSPR Members Meeting**, this runs from 18:00 to 19:00 on the 25<sup>th</sup> October in **EMSA-EMCDDA Conference Centre**. Members will have been sent a separate invitation
- If you are joining us for the Social Dinner (additional fee), it is being held in By The Wine in central Lisbon on October 25th at 19:30.

**By the Wine, Rua das Flores 41-43, 1200-193 Lisboa** <http://www.jmf.pt/index.php?id=381>

- Map: <https://goo.gl/maps/EQmp7YW8E5N2>
- Conference programme: The latest version of the conference programme can be found online at: <https://easychair.org/smart-program/EUSPR2018/> Printed copies of the programme will be included in your delegate bags.

We look forward to meeting you in Lisbon. There's further information on the EUSPR conference website (<http://euspr.org/euspr2018/>), but please contact us ([office@euspr.org](mailto:office@euspr.org)) if you have any remaining questions.



#### **Additional instructions for poster presenters**

- Posters should be no bigger than A0, and be in portrait orientation;
- Hanging materials & poster number allocation will be provided at the registration desk, EUSPR colleagues will be there to assist you;
- Please refer to the online programme for your poster session day;
- Poster session 1: Please hang your poster at the start of Day 1 (during, but before the conference opening). Please remove at the end of the poster session, or at the very latest, at the end of Day 1;
- Poster session 2: Please hang your poster at the start of Day 2 (before 09:30). Please remove at the end of the poster session, or at the very latest, at the end of the Day 2;
- Posters that are not removed at the end of the allotted day will, unfortunately, have to be disposed of.

#### **Additional instructions for parallel session oral presenters**

- Your talk slot is 15 minutes in total, including time for at least one question. There will be further time at the end of each session for additional questions/discussion;
- Slides should be in PowerPoint. We will be using Windows laptops. If you are bringing your own Apple device for your presentation, then please ensure that you also bring the necessary adaptors, as these will not be provided;
- Please make note of where and when your session is being held. Arrive a few minutes early to load your presentation onto the laptop and check the formatting of your slides;
- Each session will have a Chair who will provide help during the session, guide the proceedings and ensure timekeeping.