

Statute of the European Society for Prevention Research

Chapter I

General provisions

Article 1

1. The legal denomination of the association shall be Europejskiego Towarzystwa Badań nad Profilaktyką - abbreviated with the acronym EUSPR
2. Association can use the name in English translation: European Society for Prevention Research.

Article 2

3. EUSPR acts in the territory of Republic of Poland and in other countries.
4. The statutory office of EUSPR is located in Warsaw, Poland.

Article 3

EUSPR acts in compliance with the constitution of Republic of Poland, in accordance with the Societies Act.

Article 4

EUSPR possesses legal identity.

Article 5

EUSPR cooperate with other national, foreign and international societies and institutions with similar profile of activity and may be a member of these societies.

Article 6

EUSPR uses the official stamp: European Society for Prevention Research (EUSPR) – Board of Directors.

Article 7

1. EUSPR acts on basis of the voluntary activity of members.
2. EUSPR may employ staff needed for service compensation.
3. EUSPR may conduct business activities needed for the accomplishment of its objectives, on the basis determined in the separate act. All earnings from business activities shall be used for accomplishment of statutory objectives of the EUSPR.

Chapter II

Objectives and activities

Article 8

1. The European Society for Prevention Research is an international scientific organization aiming to advance the science base of environmental, universal, selective and indicated prevention, with the ultimate scope to improve human health and well-being and to address health inequalities.
2. EUSPR, executes its objectives, by:
 - a. Creating the advantageous environment for research, social and teaching activities of EUSPR members
 - b. Concern for the quality of prevention research
 - c. Cooperation with national and international structures/institutions/organizations in order to develop and promote prevention research
 - d. Building capacities for prevention research in European and non European countries
 - e. Promotion of exchange programmes and /collaborative studies/ with other scientific societies, universities and institutes
 - f. Organization of courses, trainings, workshops, consultations for prevention researchers and other specialists
 - g. Popularization of high methodological and ethical standards in prevention research
 - h. Organization of scientific meetings, seminars and conferences
 - i. Dissemination of scientific knowledge by lectures, presentations, publications and educational activities
 - j. Dissemination of scientific papers and reports and prevention news
 - k. Support to education and professional development

Chapter III

Members, their rights and responsibilities

Article 9

1. There are four classes of EUSPR members:
 - a. Regular
 - b. Student
 - c. Honorary
 - d. Supporting members (organizations/institutions).
2. Private (natural) persons and legal entities may become members of EUSPR. Legal entity acts in the EUSPR through the representative. Legal entity may be a supporting member, only.
3. Regular member of EUSPR may be a private (natural) person with Polish citizenship or a citizenship of any other country. The membership is open for scientists, practitioners, advocates, administrators, and policy makers who are concerned with the use of science to address the prevention of social and public health problems, with particular concern for health-related behaviors.
4. Student membership is restricted to individuals who are enrolled or in residence toward a degree and have not yet completed the requirements for a terminal degree in their chosen field of study. Students who completed the requirements for a terminal degree become Regular members of EUSPR. Student membership is lost in case of discontinuation or resignation from studies.
5. All members are entitled to attend meetings of the Society, to receive its publication(s), and to receive other communications authorized by the Society.

Article 10

1. To become a regular or student member, the interested person shall present an application to the Board of Directors. The form give applicants the opportunity to state how their interests and expertise coincide with the aims and objectives of the Society.

2. The Board of Directors reviews application forms and decides about their acceptance. In case of rejection, the motivation shall be given and reported in the records.
3. Regular members of EUSPR have active and passive voting rights. Regular members have the rights to:
 - a. Participate in all statutory activities of the EUSPR
 - b. Put forward proposals/motions
 - c. Benefit from scientific and advisory support from EUSPR
4. Regular and students members have to:
 - a. Actively support the objectives of the EUSPR
 - b. Comply with the statute and resolutions of the EUSPR
 - c. Regularly pay the membership fee
5. Student members have the same rights and duties as regular members, but they are not eligible for elective office in the Society

Article 11

1. Supporting members are legal entities interested in the activities of the EUSPR, providing material or other kind of support to the EUSPR's objectives.
2. The resolution about acceptance of the supporting member is undertaken by the Board of Directors.
3. Supporting member being a legal entity acts by its representative having a consultative voice in the works of statutory Authorities of the EUSPR. Supporting member do not have voting rights but have the right to receive scientific, advisory and other forms of support from EUSPR.

Article 12

1. Honorary members may be prevention scientists and practitioners who made a significant contribution to the Society's creation, functioning and sustain(ability).
2. Honorary membership is offered by the General Meeting upon proposal of the Board of Directors.
3. Honorary members have the same rights and duties as regular members except the voting rights. They don't pay the annual fees.

Article13

The amount of membership fees shall be established by the Board of Directors.

Article14

Loss of membership rights may result from:

1. Cancellation from the list of members by the Board of Directors, as a consequence of:
 - a. Death or loss of legal identity by the supporting member
 - b. Written abdication
 - c. Failure to pay dues till the end of a calendar year or failure to fulfill declared provisions (duties, services) by the supporting member till the end of a calendar year
2. Exclusion by the Board of Directors, as a consequence of
 - b. Failure to comply with the statute or resolutions of the EUSPR
 - c. Acting to the detriment to the EUSPR

From the decision about the exclusion, the member can appeal to the General Meeting of the members.

Chapter IV

Authorities of the EUSPR

Article15

1. Authorities of the EUSPR are:
 - a. General Meeting of members
 - b. Board of Directors
 - c. Supervisory Board

2. Term of office of all authorities is 3 years
3. Fulfilling duties in all authorities is honorary (for free).
4. In the event of a rise of vacancy in elective authorities of the EUSPR, members of the diminished organ make the co-option. This procedure is allowed to complete up to half of the composition.

General Meeting

Article16

1. The highest authority in the EUSPR is the General Meeting of members
2. General Meetings are convened by the Board of Directors
3. General Meetings are held at least every three years
4. General Meeting may be ordinal or special.

Article17

The tasks of the General Meeting include:

1. Determining EUSPR policy and actions
2. Proposing a course of action, a resolution, or a policy change in order to improve functioning of the EUSPR
3. Examination of the reports of the Board of Directors and the Supervisory Board
4. Examination of appeals against a decision about loss of the membership
5. Election of the President Elect and members of the Board of Directors and the Supervisory Board
6. Determining the regulations concerning functioning of the Board of Directors and the Supervisory Board
7. Passing resolutions about accession to international associations
8. Passing resolutions about amendments to the bylaws
9. Analyzing all requests presented by the members
10. Passing resolution about dissolution of the EUSPR

Article 18

1. All resolutions are made by the simple majority of votes, in presence of at least half of the members with voting rights in the first term, and despite the number of present members in the second term.
2. The Board of Directors has to announce to the members date, location and agenda of the General Meeting at least 3 months in advance.
3. Members who are unable to be present at the General Meeting may vote by e-mail.
 - a. The Secretary shall, with the oversight of the President and the President-Elect or the Past-President, through e-mails and EUSPR website, inform members about the topic of voting no later than 45 days before the date of the General Meeting. To the e-announcement about the General Meeting shall be attached documents and materials to be considered by the General Meeting together with the projects of resolutions to be voted by the General Meeting.
 - b. The procedure of e-voting is as follow: after transition of the e-announcement about the General Meeting, in accordance with the Art. 18. point 3 let. a of the projects of resolutions to be voted by the General Meeting – a member votes by sending an electronic message to the e-mail address of the Board of Directors attaching to the message the resolution he/she is voting on with indication of his/her position (for/against/abstaining from voting). Votes submitted that way are considered as valid if received no later than 15 days before the date of the General Meeting. Votes collected via electronic messages shall be disclosed after the voting of a given resolution at the General Meeting and are added to the votes collected during the voting at the General Meeting. After summing up of votes – the president of the meeting presents results of the voting i.e. the total number of eligible voters, the number of those who voted and the results (number of votes for/against/abstaining from voting). A member voting by electronic means should give and update his electronic address to the Board of Directors – votes sent from the address unknown to the Board will be considered as non-valid.
 - c. The voting during the General Meeting – the Secretary shall create the physical ballot papers to be distributed at the General Meeting and shall take care to ensure that members who have already voted electronic means are not issued ballots i.e. are not voting again. Completed ballots are collected in the ballot box.

4. Special General Meeting may be announced by the Board of Directors from their own initiative or for the request of Supervisory Board and 10% of regular and student members, no later than 3 months after receiving the petition.

Board of Directors

Article 19

The governing body of the Society shall be the Board of Directors.

Article 20

1. Board of Directors consists of:
 - the President,
 - the Past President,
 - the President Elect,
 - the Treasurer
 - the Secretary.
 - four members of the Society who will be elected for three year terms.
2. The members of the Board of Directors must be ordinary members of EUSPR.
3. The Board constitutes itself during the first session with the exception of the post of President Elect, who is elected directly by the General Meeting.
4. The Board of Directors may invite to its works and meetings - with consultative voice - external advisors - persons with special expertise or merits in fields of crucial importance for the direction of the Society.

Article 21

The duties of the Board include:

1. External representation of the Society
2. Management of the EUSPR property
3. Execution of resolutions of the General Meeting of EUSPR members
4. Responsibility for the policy, activities and fiscal affairs of the Society
5. Establishing plans and call for both regular and, if necessary, special meetings of the Society;
6. Creation and dissolution of ad hoc committees as are deemed necessary to carry out the functions and achieve the objectives of the Society.
7. Deciding on admissions and loss of membership.
8. Establishment of an administrative office for the Society and allocate to it responsibility for day to day operations of the Society, and provide funds for the office to complete the tasks involved in the operations of the Society.
9. Appointment, if necessary, of an Administrative Director, define the Administrative Director's duties, approve compensation or contract fees and terminate the Administrative Director's employment. The Administrative Director will be specifically accountable to the President of the Society and the Finance.

Article 22

1. The resolutions of the Board of Directors are made by a majority of the voting members of the Board and a simple majority of the members of the Board of Directors shall constitute a quorum.
2. The Board of Directors shall meet on a regular and/or periodic schedule to be determined by the President each year.
3. Meetings of the Board of Directors may be organized as teleconferences, via electronic media or other means permitting all participants to communicate adequately with each other. A person participating at the meeting via telephone or other media is deemed to be present at the meeting and is entitled to vote on resolutions in accordance to the rules formulated by the Society.

Article 23

1. The voting members of the Society elect a President Elect who serves as President Elect and then succeed to the office of President.
2. Upon completion of a term as President, the President becomes the Past President and remain a member of the Board of Directors for an additional three years, while the President Elect will become President of the Society.
3. Each presidency period lasts 3 years.

Supervisory Board

Article 24

1. The Supervisory Board is a body created by the General Meeting of members to audit activities of EUSPR.
2. The Supervisory Board performs an audit in accordance to the needs but at least once a year.
3. The Supervisory Board checks the fulfilling of the resolutions of the General Meeting by the Board of Directors and asks for the vote of its acceptance.
4. The Supervisory Board may require from the Board of Directors for additional explanations and presents its conclusions to the Board of Directors. .
5. The Supervisory Board may propose to the Board of Directors and other bodies of EUSPR resolutions based on the results of the audit.
6. The representatives of the Supervisory Board may participate in the meetings of the Board of Directors having a consultative role.
7. Meetings of the Supervisory Board are recorded by the secretary and approved by the other members of the Supervisory Board
8. The decisions of the Supervisory Board are made by the simple majority in presence of at least half of the members of the Board.

Article 25

1. The Supervisory Board consists of three persons elected by the General Meeting of members.

2. A member of the Supervisory Board shall be:
 - a. A regular member of EUSPR;
 - b. Who is not a relative or a subordinate of any of the members of the Board of Directors.

Chapter V

Technical Committees

Article 26

1. The Board of Directors can form Technical Committees, serving as auxiliary and advisory bodies.
2. The President shall appoint Chairs of all Standing Committees with the advice and consent of the Board, from among members of the Society.
3. The Chairs of Committees will appoint members of the committees in collaboration with the President, except as otherwise specified herein.
4. The Committees shall exist for as long as their work is judged necessary by the Board of Directors, except what is foreseen in the following point 5.
5. The Election Committee is a permanent Technical Committee of the EUSPR.

Chapter VI

Funding sources

Article 27

1. The fundamental source of gaining assets of the Society is represented by the Members' affiliation fee.
2. The other funding sources are:
 - a. subsidies;
 - b. sponsorships;
 - c. donations, legacies and public generosity;
 - d. incomes from business activities
 - e. incomes from statutory activity

3. Financial activity of EUSPR is in accordance with the law in force.
4. All financial decisions, therein on procurement, alienation or financial burden are undertaken by the Board of Directors.
5. For making all declarations of will, including financial issues, authorize are two members of the Board of Directors together or two other persons together, authorized by the Board of Directors.

Chapter VII

Amendments to the statute and termination of the Society

Article 28

1. The resolution to modify the statute or to terminate the EUSPR is made by the General Meeting in presence of at least half of the members with voting rights in the first term, and despite the number of presented members in the second term.
2. By making the resolution on termination of the EUSPR the General Meeting determines the way of the EUSPR termination.